

2007-2008 JOSTENS TROPHY AWARD TIMELINE

JANUARY 15

Nomination packages mailed out to all Division III institutions.

FEBRUARY 15

Deadline for nominations with supportive documentation (SIDs can fax final statistics to the Salem Rotary Club); a nomination is complete upon receipt of:

- 1) the nomination form signed by the college President, VP, Dean or Athletics Director.
- 2) a letter of recommendation from the college President, VP, Dean or Athletics Director.
- 3) a letter of recommendation from the head basketball coach.

WEEK OF FEBRUARY 18

Salem Rotary Club Jostens Award Chairperson and selected others meet to select 10 finalists for each award.

FEBRUARY 25

1) A letter is faxed/mailed to the Athletics Department of the finalists' colleges alerting them that their student-athlete and coach may have to be in Salem, Virginia, Thursday, March 20 for the trophy presentation; SIDs are asked to begin preparations for a highlight video of their candidate.

2) List of finalists and supportive documentation are mailed to the national selection committee to cast their votes. For each award, the committee ranks all 10 finalists, giving the top candidate a 10, the runner-up 9 etc.; the winner will be the candidate with the highest total.

3) National news release announcing the 10 finalists for each award is distributed the morning of the first round of the respective NCAA Division III Basketball Tournaments.

MARCH 7

National selection committee deadline for returning ballots to Rotary Club of Salem.

MARCH 10

1) The Athletics Departments of the award winners' colleges are notified by the Salem Rotary Club; the Athletics Department in turn informs the Jostens Trophy winner.

MARCH 19

Local committee hosts Jostens Trophy Welcome Reception at Roanoke College (Va.)

MARCH 20

Trophy presentation at Salem Rotary Club Meeting (Salem Civic Center) - noon.