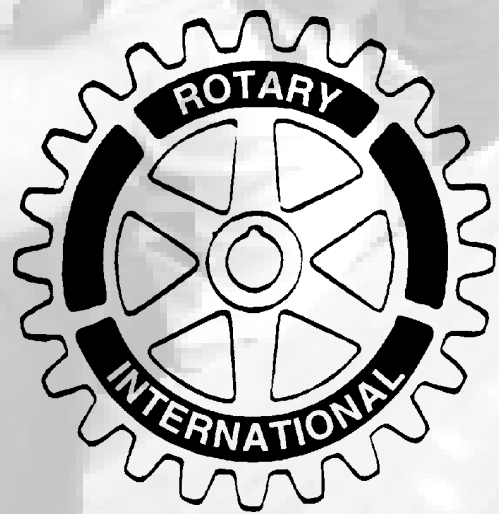


# 2007-08

## Old Dominion Athletic Conference Men's and Women's Basketball Tournament Handbook



*Sponsored by  
the Salem Rotary Club*

### TOURNAMENT DATES

Women -- Thursday, February 28, Saturday and Sunday, March 1-2  
Men -- Friday, February 29, Saturday and Sunday, March 1-2

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# Salem Civic Center

# TOURNAMENT PERSONNEL PHONE LIST

## *Rotary Club Tournament Chair*

Joe Cundiff  
540-204-3267 - office  
Email: [jwcundiff@fcbinc.com](mailto:jwcundiff@fcbinc.com)

## *Tournament Director*

John Shaner  
540-375-3057 – office  
540-815-0574 – cell  
email: [jshaner@salemva.gov](mailto:jshaner@salemva.gov)

## *Assistant Tournament Director*

Richard Goodpasture  
540-537-8590 – office  
540-989-3820 – home  
email: [rgoodpasture2528@yahoo.com](mailto:rgoodpasture2528@yahoo.com)

## *ODAC Commissioner*

Brad Bankston  
540-389-7373 – office  
540-344-6573 – home  
540-537-5943 – cell  
email: [brad@odaconline.com](mailto:brad@odaconline.com)

## *ODAC Sports Information Director*

James (JJ) Nekoloff  
540-387-9073 – office  
540-537-8974 – home/cell  
email: [jnekoloff@odaconline.com](mailto:jnekoloff@odaconline.com)

## *ODAC Asst. to the Commissioner*

Sara Rechnitzer  
540-389-7373 – office  
571-334-8794 - cell  
email: [sarar@odaconline.com](mailto:sarar@odaconline.com)

## *Salem Civic Center Personnel*

Civic Center Director – Carey Harveycutter  
540-375-3004 – office  
540-798-0982 – cell  
email: [charveycutter@salemva.gov](mailto:charveycutter@salemva.gov)  
Asst. Director – John Saunders  
540-375-3004 – office  
540-798-0984 – cell  
email: [jsaunders@salemva.gov](mailto:jsaunders@salemva.gov)

*This handbook has been prepared for your benefit by the Old Dominion Athletic Conference office and the Salem Rotary Club. Please review all the items listed below and contact Brad Bankston (ODAC), Carey Harveycutter (Civic Center) or John Shaner (Rotary) should you have additional questions.*

### **ALL-TOURNAMENT TEAM**

At the conclusion of each tournament championship game, the Rotary Club will announce an all-tournament team and Most Outstanding Player (MOP) award. Each all-tournament honoree will receive an ODAC all-tournament certificate. Both MOP student-athletes will receive an ODAC memento for their accomplishment.

### **BALLS**

#### *Men*

Twelve Anaconda "The Rock" wide seam basketballs will be provided for the men's tournament. The balls will be available for shootarounds and games. Six balls will be at each team's disposal during pre-game warm-ups.

#### *Women*

Twelve Wilson Solution Basketballs will be provided during the women's tournament. The balls will be available for shootarounds and games. Six balls will be at each team's disposal during pre-game warm-ups.

### **BANQUETS**

The conference and Rotary Club will be hosting a tip-off banquet the night before both tournaments begin. The women's banquet will begin at 6:30pm on Wednesday, February 27. The men's dinner will be held on Thursday, February 28 at 6:30pm. Both events will be held in the Salem Civic Center Community Room. No hard copy tickets will be mailed. You will be invoiced for 20 dinners at \$140. Any tickets above the 20-ticket limit are \$10 apiece. **CALL THE OFFICE WITH ADDITIONAL NUMBERS AS SOON AS YOU KNOW.** The all-conference, Coach, Freshman/Rookie, Scholar-Athlete and Player of the Year will be honored. Each team is encouraged to attend this function even if you are not participating in the eight-team tournament field.

### **BENCHES**

Officials will be instructed to enforce the bench decorum rule. **Cooperation of the coaches in this area is appreciated.**

The home bench is located on the annex end of the civic center (to the right of the scorer's table when looking out at the floor). The home team for each contest will be determined by seed.

### **HALFTIME**

Halftime of each game will be 15 minutes. The Rotary Club will host halftime activities on the floor for fans in attendance (through the championship game -- youth basketball games, shootouts, etc.). The floor should be available with five minutes remaining in the half.

### **HOSPITALITY**

A hospitality room sponsored by the Rotary Club will be open daily. VIPs, media and selected guests will receive passes to this area. Passes can be acquired from Brad Bankston or John Shaner (Tournament Director). **This room is not available to players or cheerleaders!**

## Hospitality continued ..

The conference will host a hospitality room for the coaches, athletic directors and conference personnel at one of the tournament host hotels (Holiday Inn Roanoke – Valley View). Information on the location of the hospitality rooms will be available at the Holiday Inn front desk.

## HOSTS

The Rotary Club will provide a host for each team in the tournament. The host will contact the coach of his/her team as soon as the brackets are determined. These individuals are there for you. Don't hesitate to ask your host if you have something you need done. Information on the host program can be obtained from Tournament Director John Shaner at (540) 375-3057. If John is unavailable, contact Asst. Tournament Director Richard Goodpasture at (540) 537-8590 (work).

## HOTEL

The tournament host hotels are the Holiday Inn Valley View and the Roanoke Plaza (formally Wyndham) located off Hershberger Road and visible from I-581. Take exit 3W off I-581 to Ordway Drive to reach the Holiday Inn. The Plaza is located across the parking lot with access on the frontage road. Brenda Phillips is the direct contact at the Holiday Inn. Robin Sampson is the contact at the Plaza. By conference agreement, all tournament participating teams are required to stay in one of the two tournament host properties. Rates for the tournament host hotels can be found below:

### HOLIDAY INN ROOM RATES

#### \*Price without Breakfast

Single	Double	Triple	Quad
\$63	\$63	\$63	\$63

#### \*Price with Breakfast

Single	Double	Triple	Quad
\$65	\$68	\$72	\$75

#### \*Fan Rate (Without Breakfast)

Single	Double
\$63	\$63

\*The above stated rates do not include tax of 12%

### ROANOKE PLAZA ROOM RATES

#### \*Price without Breakfast (teams and fans)

Single	Double	Triple	Quad
\$69.95	\$69.95	x	x

To contact the Holiday Inn, call (540) 362-4500. To contact the Roanoke Plaza call (540) 563-9300. Teams and fans should let the reservations desk know they are with the ODAC Group.

Please be sure you make advance contact with your choice hotel. A block of rooms is being held until the conference tournament and will be released if not reserved the week of the tournament.

*\*\*\* Holiday Inn – Late Checkout Policy: Normal checkout time is 11am, however, ODAC (teams only) will receive special consideration. The hotel will extend a checkout time of 6pm to all teams. Checkout after 6pm will result in a half-day charge of \$31.50 plus tax per room. Please make sure you communicate with Brenda or additional hotel administration if you have questions about this policy. They are willing to work with you in an attempt to make your stay as accommodating as possible.*

*\*\*\* Roanoke Plaza – Late Checkout Policy: Normal checkout time is Noon, however, ODAC (teams only) will receive special consideration. The hotel will extend a checkout time of 3pm to all teams. Checkout after 3pm will result in a half-day charge of \$34.97 plus tax per room. Please make sure you communicate with Robin Sampson or additional hotel administration if you have questions about this policy. They are willing to work with you in an attempt to make your stay as accommodating as possible.*

### **INFORMATION DESK**

The Rotary Club will host an information table, which will be located in the center lobby of the Civic Center. Several Rotarians will be staffing this table during the tournament. Tournament t-shirts and programs will be on sale at the table.

### **LOCKER ROOMS**

Tournament Director John Shaner is responsible for making locker room assignments. Additional questions concerning the workings of the tournament can be made at the Rotary Club information desk in the lobby of the Civic Center. Keys for the daily locker room assignments can be obtained from John at your practice shoot-around times.

The Rotary Club will supply water, Pepsi and orange slices at halftime.

#### *Towels*

You are expected to bring your own towels. In the event you need towels, contact John Saunders at the Salem Civic Center (540-375-3004) to rent them. Any lost towels will be charged back to your school. Advance notice is required.

Ice will be available for training purposes, water and cold drinks.

### **MEDIA INFORMATION**

The press workroom, interview room, and media hospitality room will be housed in the Annex of the Civic Center.

- Interview Policy--Approximately five minutes following each contest, coaches and players from the losing squad are to be made available for interviews. Following this session, coaches and players from the winning team will be available. It is the responsibility of the SID to make all coaches and players requested available for interviews. Radio interviews are to be made at the discretion of the coach.
- Credentials--Credentials are available by contacting JJ Nekoloff (ODAC SID) prior to the tournament. Only those with working credentials will be allowed at the press tables and admitted to the pressroom. Coaches wishing to scout the next game will have two seats available. All others will be escorted from those areas.
- Press Room--The pressroom will have a computer, a printer, a fax machine, copier and four pool phone lines. Any additional equipment will have to be supplied by the schools.
- Stats--Halftime and final stats will be compiled using the StatCrew scoring system. A final box and a play-by-play sheet will be made available approximately five minutes after each contest. Additional information on the tournament throughout the event can be found on the conference website at: <http://www.odaonline.com>.
- Radio Lines--If a station needs a radio line, it must either contact JJ Nekoloff (540) 387-9073 or John Saunders at the Salem Civic Center (540) 375-3004. **The cost of a commercial line is \$125, while a student/campus station will be charged \$45. Checks for the radio lines should be made out to the Salem Civic Center and brought to the tournament.**

- Media Passes--No one will be allowed on press row or in media rooms without proper credentials. All those in violation will be asked to leave, regardless of affiliation.
- Streaming Video – The conference office will produce all four semifinals and two finals on streaming video via PennAtlantic. Information on the link for the games will be posted on the conference website prior to the tournament.

**PARTICIPANT PASSES**

Participant passes will be provided to each team competing in the tournament. Each team will be assigned 24 passes. These passes are for the use of team members only. Student-athletes cannot and must not let anyone else use the pass at any time.

**POST-CHAMPIONSHIP GAME FOOD**

Pizzas and soft drinks will be provided to both teams playing in the championship game. The pizzas will be delivered to the locker room following the men’s and women’s championship game.

**PRACTICE TIMES**

Practice times will not be available at the Civic Center on Wednesday, February 27. Shoot around times are available at the Civic Center each day of the tournament. They are as follows:

**Men (Feb 29-Mar. 2)**

*Friday, Feb. 29*

- Seed 1 - 8-8:30am
- Seed 8 – 8:30-9am
- Seed 4 - 9-9:30am
- Seed 5 – 9:30-10am
- Seed 2 - 10-10:30am
- Seed 7 – 10:30-11am
- Seed 3 - 11-11:30am
- Seed 6 – 11:30-Noon

*Saturday, Mar. 1*

- Winner 1v8 - 10-10:30am
- Winner 4v5 – 10:30-11am
- Winner 2v7 - 11-11:30am
- Winner 3v6 – 11:30-Noon

*Sunday, Mar. 2*

- Winner Game 5 – 10am-10:45am
- Winner Game 6 – 10:45-11:30am

**Women (Feb. 28, Mar 1-2)**

*Thursday, Feb. 28*

- Seed 1 - 8-8:30am
- Seed 8 - 8:30-9am
- Seed 4 - 9-9:30am
- Seed 5 - 9:30-10am
- Seed 2 -10-10:30am
- Seed 7 - 10:30-11am
- Seed 3 -11-11:30am
- Seed 6 - 11:30-Noon

*Saturday, Mar. 1*

- Winner 1v8 - 8-8:30am
- Winner 4v5 – 8:30-9am
- Winner 2v7 - 9-9:30am
- Winner 3v6 – 9:30-10am

*Sunday, Mar. 2*

- Winner Game 5 – 8:30-9:15am
- Winner Game 6 – 9:15-10am

\*Pre-game warm-up time is available when a team arrives at the arena, provided the floor is clear and not being cleaned. This pertains to the first quarterfinal game of each session, the first semifinal game (women) and the championship contest (women). There will be no warm-up time during the halftime of another game.

\*Each team will be guaranteed at least 30 minutes warm-up prior to the men’s championship on Sunday afternoon.

**\*PRACTICE TIMES MAY BE TRADED WITH ANOTHER COACH AS LONG AS BOTH COACHES ARE IN AGREEMENT AND THE CONFERENCE OFFICE HAS APPROVED THE MOVE. PLEASE DON’T REQUEST ADDITIONAL TIMES FROM THE CIVIC CENTER. ALL AVAILABLE TIMES ARE SET IN THE SCHEDULE.**

## **PRE-GAME INTRODUCTIONS**

The national anthem will be played once per session (twice on Championship Sunday – prior to each championship game) while the teams are on the floor prior to the introductions of starting lineups. Approximately three to four minutes prior to tip.

The announcer shall announce the starting players in the following order, beginning with the designated visiting team:

Forward, forward, center, guard, guard

The first player introduced shall proceed to the center circle at mid-court and remain there until the first player from the other team is introduced. These two student-athletes shall shake hands, and proceed to the free-throw line in front of their respective benches. The same procedure will be observed until the final starter from the home team has been presented. Following player introductions the two coaches will be introduced.

*In both championship games*, the PA announcer will introduce the entire team. Starting with non-starters (visitor non-starters and then home non-starters) and moving into the starters in the above fashion.

## **SEARCH POLICY**

The Salem Civic Center conducts searches of all individuals entering the facility in a public ticket environment. The search is conducted at the main entrances to the facility and is conducted by a state certified security guard under the supervision of a City of Salem Police Officer. The following items are not allowed in the Civic Center: backpacks, coolers, packages or containers of any kind. Furthermore, pocketbooks and personal carrying cases are subject to search before entering the facility. Teams arriving as a group for the tournament will be escorted inside the facility and may be checked according to the policy above. Players arriving individually, not as a team, will be searched upon their arrival like the general public.

## **SEATING POLICY**

The Old Dominion Athletic Conference has adopted a policy whereby a team's fans may not sit directly behind the opposing team's bench area. Salem Civic Center Section B-6 and Section B-8 Rows 1-5 are reserved for the Home Team in any contest. Section B-10 and B-12 Rows 1-5 are reserved for the Visiting Team in any contest. Enforcement of his policy by the Salem Rotary Club and house ushers will be strict. Continued disregard for this policy may lead to the offender being asked to leave the facility.

*Administrators --- Please Note: Your cooperation in assisting the Rotary Club with fans and their location is greatly appreciated. Unruly fans will be asked to move and dismissed if their behavior does not improve!*

## **SECURITY**

The Salem Rotary Club and Salem Civic Center will arrange for proper security personnel to be on duty during the tournament. Uniformed Salem Police Department personnel and t-shirt security will be used throughout the four days of tournament action.

## **SPORTSMANSHIP STATEMENT**

“The Old Dominion Athletic Conference promotes good sportsmanship by student-athletes, coaches and spectators. We request your cooperation by supporting the participants and officials in a positive manner. Profanity, racial or sexist comments or other intimidating actions directed at officials, student-athletes, coaches or team representatives will not be tolerated and are grounds for removal from the site of competition. Also, consumption or possession of alcoholic beverages is prohibited.

“The ODAC and its member institutions pride themselves in providing a quality atmosphere for student-athletes and spectators. Support your team. Refrain from comments directed at the opponents or officials. Individuals not adhering to this policy are subject to removal from the facility.”

## **TICKETS**

Ten complimentary ticket books have been provided for each school (five men’s and five women’s). Ticket books purchased through an ODAC institution will remain \$20 until the first day of the tournament. Schools are not to sell individual session tickets in advance.

Individual session tickets are \$10 for all tournament sessions (four sessions per tournament \$40) and can be purchased at the Civic Center Box Office. Daily session tickets (college age students and under) are \$4 per session and can only be purchased the day of the game.

**Any unused advance ticket books must be returned to the ODAC office by February 28 for the women’s tournament and February 29 for the men’s tournament.**

*Advance Ticket Books Through Civic Center Box Office*

Out-of-town fans may contact the Salem Civic Center in advance for their ticket purchases. The tickets will be sold in book format only and available for \$30. The Civic Center box office will be accepting credit card orders until February 28 (men and women). The box office can be reached at (540) 375-3004.

## **TRAINER**

Roanoke College trainer Jim Buriak and the RC staff will serve as the tournament’s certified trainers on site. A physician and/or rescue squad will be on call for the duration of the tournament. Please advise your trainer to contact Buriak if he/she experiences any difficulty or needs special assistance.

## **WEBSITE**

Daily information on the conference tournaments can be found on the conference website located at <http://www.odaonline.com>. We would encourage you to link your school athletics site to the conference site for up-to-date stats and results from this year's men's and women's tournament. Photos from each day's activity will be available on line throughout tournament play.